

Guidance for Greeters at Immaculate Conception Church

Mission

Greeters are frequently the first face of Immaculate Conception Church that people encounter. Their presence sets the tone for the liturgical experience and reflects the Church's mission of love, inclusion, and reverence.

Core Responsibilities

1. Warm Welcome

- Position yourself at one of the doors of the church where your presence might be most effective.
- Greet each person with a genuine smile and eye contact.
- Use simple greetings like "Good morning" or "Welcome."
- Offer help to newcomers and those attending special occasions like Baptisms: "Is this your first time here?" or "Can I help you find a seat?"

2. Liturgical Sensitivity

- Maintain a reverent tone appropriate to the sacred space.
- Avoid loud conversations or distractions near the sanctuary.
- Adjust greetings to the liturgical season (e.g., "Merry Christmas", "Happy Easter").

3. Practical Help

- Know the location of restrooms, confessionals, and emergency exits.

Before Mass

- Try to arrive 20 minutes before Mass is scheduled to begin.
- Ensure entrances are tidy and accessible.
- Go to your pew about a minute before Mass begins

Tips for Excellence



Do

Smile and make eye contact

Dress modestly and neatly

Know parish info (Mass times, ministries)

Be inclusive to all ages and backgrounds



Avoid

Standing in cliques or chatting loudly

Wearing distracting or overly casual attire

Giving incorrect or vague answers

Making assumptions or judgments

Spiritual Mindset

"Do not neglect hospitality, for through it some have unknowingly entertained angels."

-Hebrews 13:2

Greeters embody the radical hospitality of Christ. A simple gesture may be the moment someone feels seen, welcomed, and drawn deeper into the life of the Church.